

## How to: Use Webspiration

Launch your browser and go to  
<http://www.mywebspiration.com/>

On the homepage click **Sign Up Now** to  
open a new account.



Fill in the required material and scroll down  
the page to click the **Sign Up** button at the  
very bottom of the page.

Create Better Projects with Webspiration.  
Sign up for a free beta account and get started today!

Account information

Username: \*

E-mail address: \*

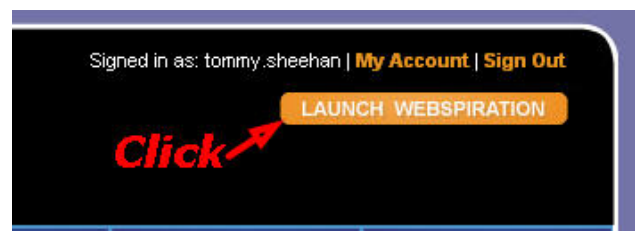
Password: \*

Confirm password: \*

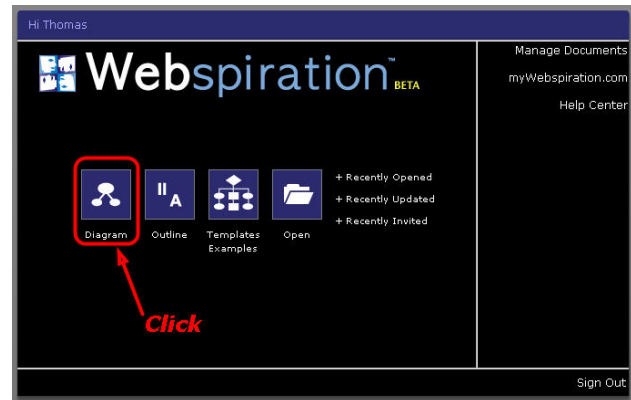
Provide a password for the new account in both fields.

Sign Up

Once you have signed up, you will  
automatically be taken back to the  
homepage and then click the LAUNCH  
WEBSPIRATION button in the upper right  
hand corner.



Select the type of concept map you would like to create. For this tutorial click on Diagram.

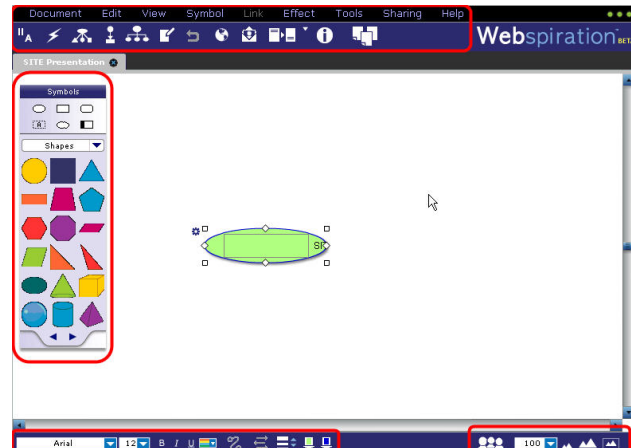


Enter the Title of your concept map and click Save.

Note that what you enter as title will be shown in the center bubble of your map. You will be able to change this later if you want.



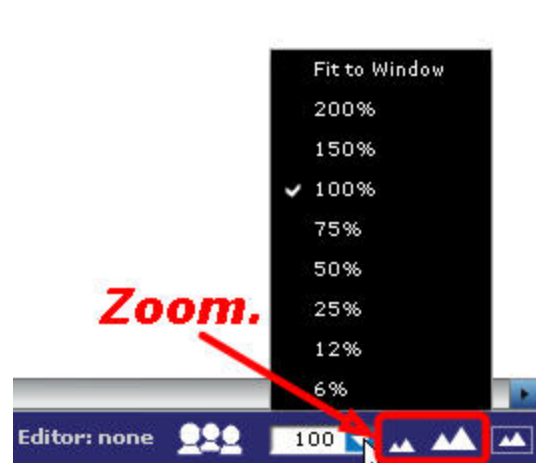
Tools and buttons are located at the top, bottom left and bottom right, and on the left side.



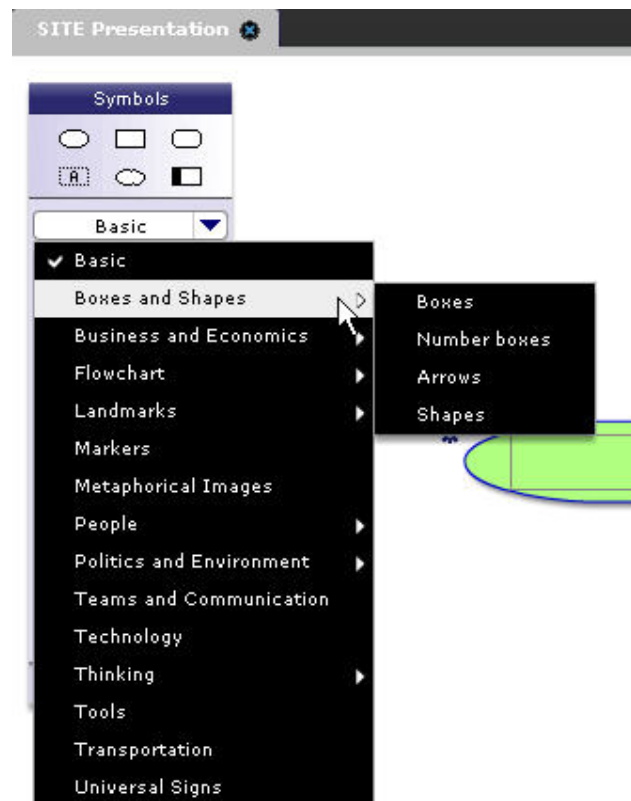
Scroll over each of the icons to see what the functions or attributes are.



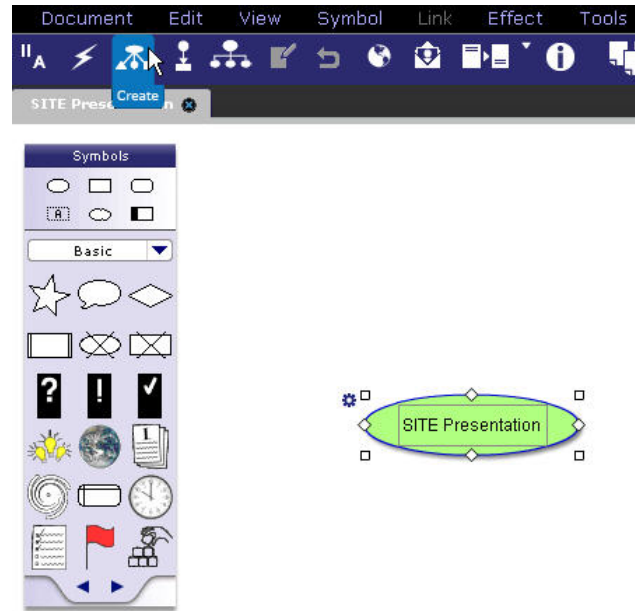
Use the tools in the bottom right corner to zoom in/zoom out your concept map or have it fit to window.



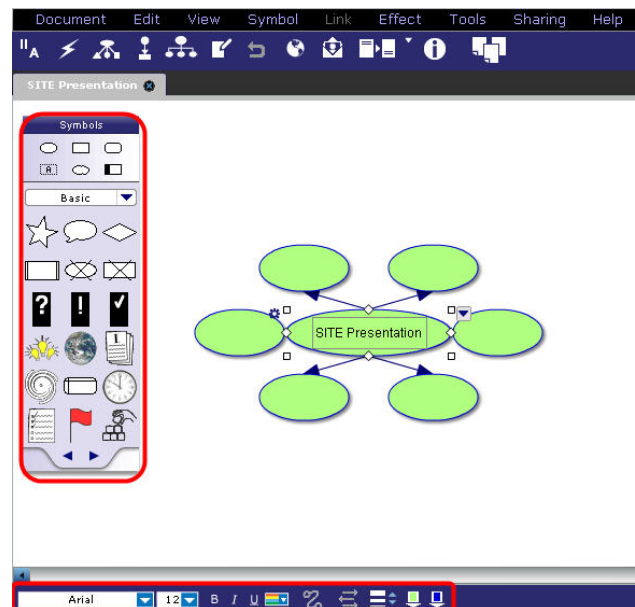
Use the menu on the left to choose the objects and shapes of your diagram.



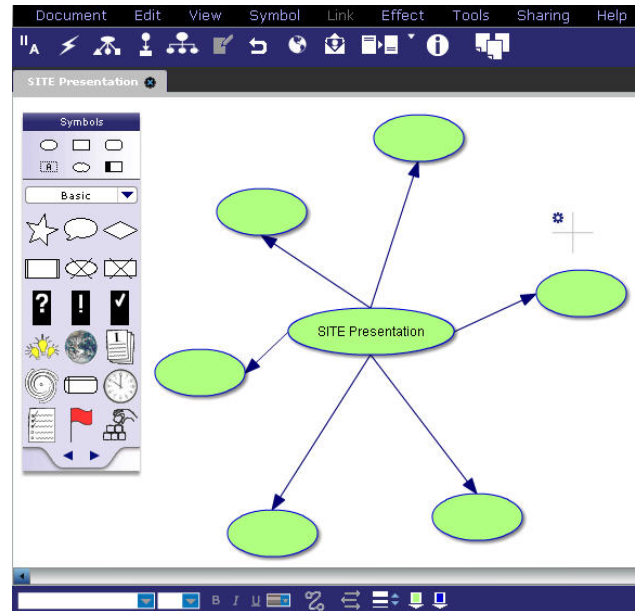
To create a concept map, click on the center bubble and click create from the top menu. Repeat the process to create as many objects as you want.



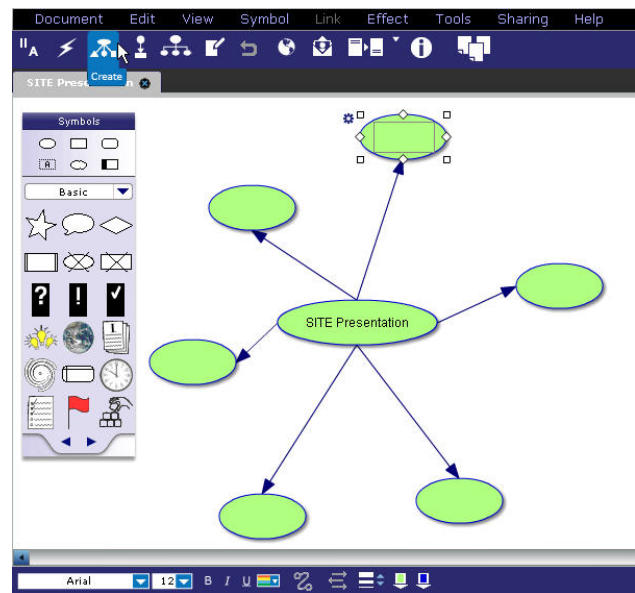
Use the menu on the left and at the bottom to customize your map.

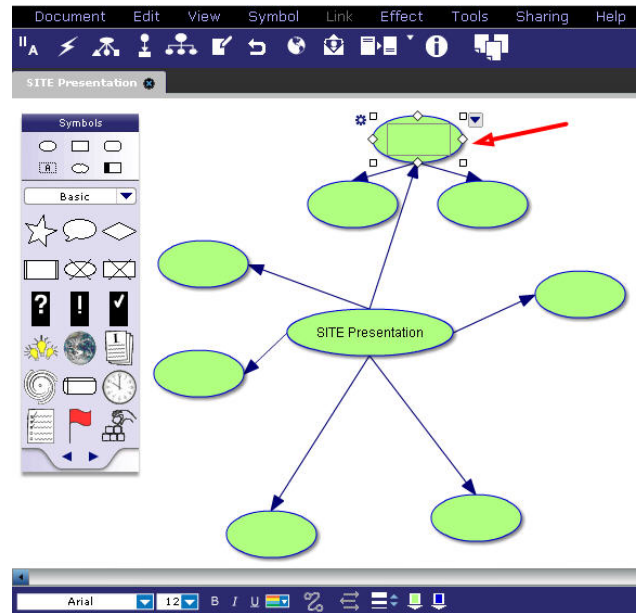


To move a specific bubble, just click, drag and drop it where you want.

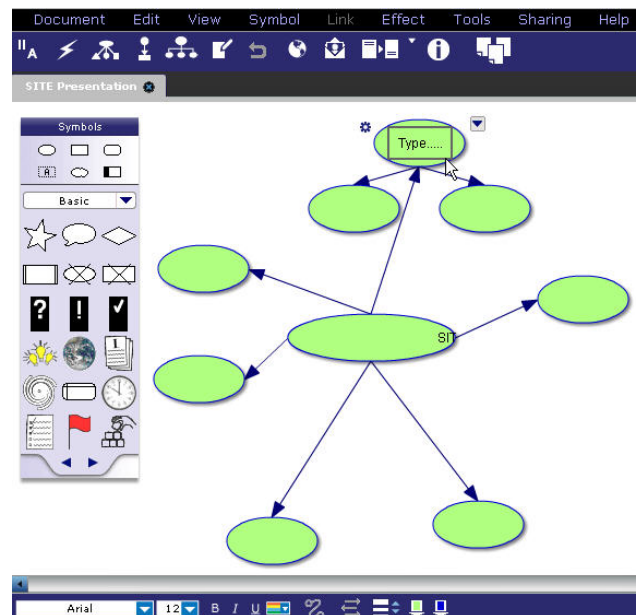


To create sub-categories for bubbles, just select the specific bubble and click Create from the top menu.

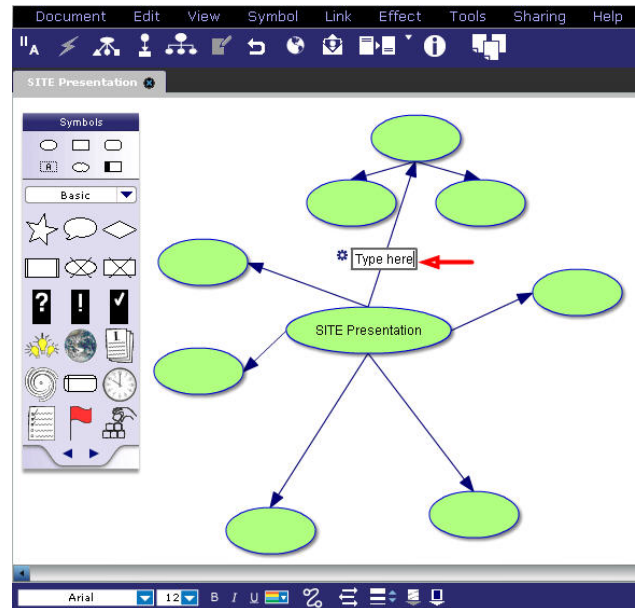




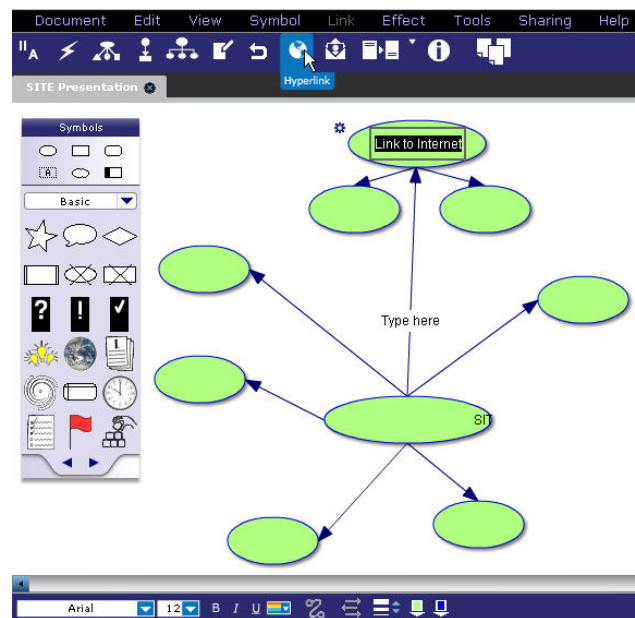
To add text within each of the bubble, just click on it and type.

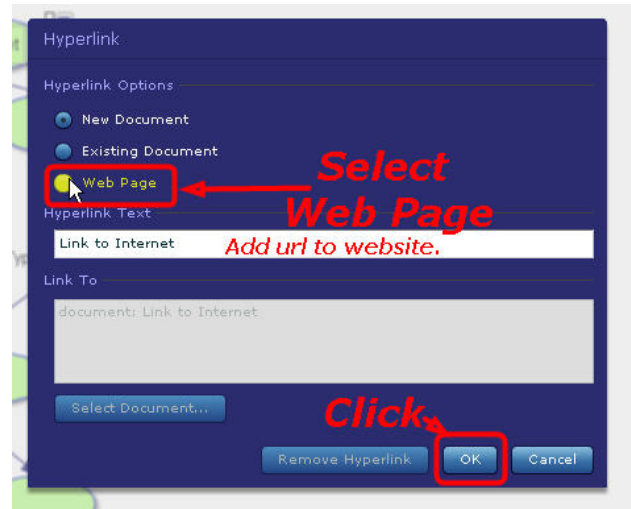


You can also include text explaining relationships between the concepts. To do so, just click the arrow linking two concepts and type your text in the box.



Add a link to the Internet.

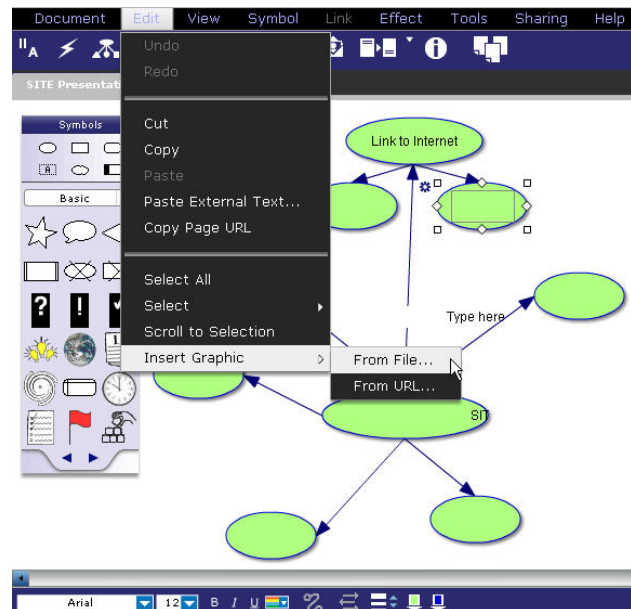




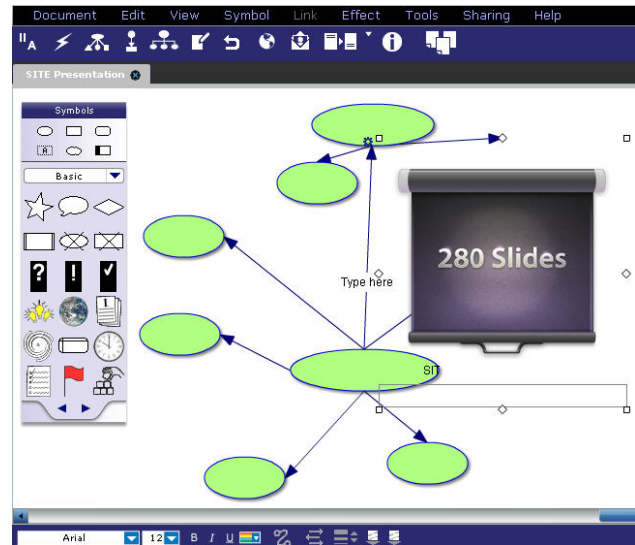
Insert Images from your computer or from the Web.

Under the Edit Menu select **Insert Graphic** from **File** or **URL**.

Browse to where the image is and open the file. The image will appear in the concept map.

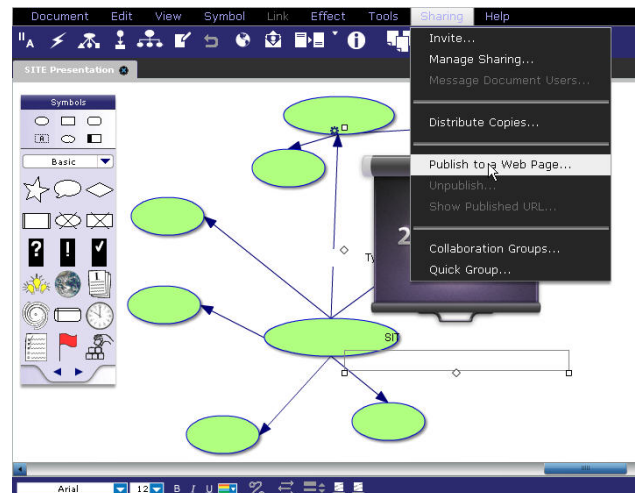




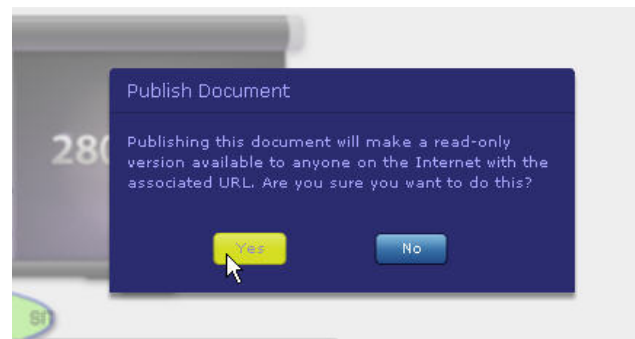


Once you have created your concept map, click on the Sharing tab at the top to share your map with anyone.

Under the Share Select Publish to a Web Page.



When prompted, click Yes.

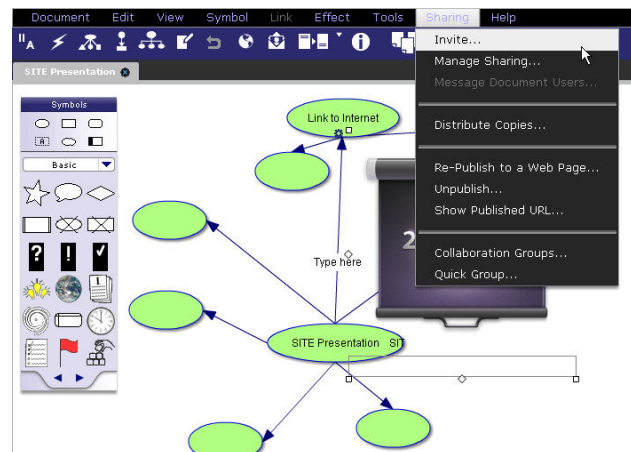


Copy the link shown on the page to share your concept map.

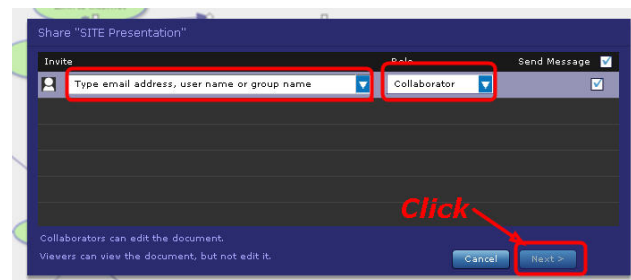


You can invite other people to collaborate and contribute to a concept map by inviting them.

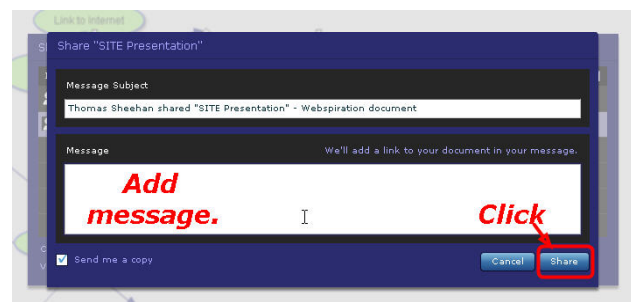
To do so, in the Sharing tab, click on Invite.



In the pop-up window, type in the email address of the person you would like to invite, and assign them a specific role and click Next.



If you would like, type a message and when ready, click Share.



Click "OK" to the dialogue box confirming the sent email.

